

# Spring 2025 Deadlines

- **Plan of studies** (all students in their second semester)

Submission deadline: May 1st

- **Candidacy written report** (Students granted an extension in Fall 2024)

Final report due: May 1st

- **Candidacy written report** (Students in their fourth semester who submitted their written candidacy report in December 2024)

Seek feedback from your committee: asap

Final report due by mid-semester: February 27<sup>th</sup>

Last date to complete a rewrite of the report (as requested by the committee): April 17<sup>th</sup>

*Committee chair: submit the Candidacy Exam Result WRITTEN form asap after approval.*

- **Candidacy oral presentation** (Students in their fourth semester who submitted their written candidacy report in December 2024)

Before scheduling your oral presentation, you must obtain at least a written approval (email) of your report from all your committee members. Your committee is encouraged to complete and sign the Candidacy Exam Result WRITTEN form prior to your presentation.

Last day to present: May 1<sup>st</sup>

Last day to petition for an extension: April 17<sup>th</sup>

*Committee chair: submit the Candidacy Exam Result Oral form asap after the defense.*

- **Annual research reports** (All students who obtained candidacy during or before Fall 2024)

Last day to submit the report: May 1<sup>st</sup>

The form must be filled out electronically using:

[https://wvu.qualtrics.com/jfe/form/SV\\_5tnMy6pcUNKWitE](https://wvu.qualtrics.com/jfe/form/SV_5tnMy6pcUNKWitE)

- **May 2025 Graduation Deadlines** (Students intending to graduate with a MS or PhD in May 2025)

Deadline	Activity	Notes
Tuesday, January 21	Online application for graduation <b>OPENS</b>	See <a href="#">here</a> for more information.
Friday, March 14	Online application for graduation <b>CLOSES</b>	This deadline is absolutely firm. No exceptions will be made for students who forget or miss this deadline.
Thursday, April 3	Last date to declare a defense	Must submit the Thesis and Dissertation Defense Date Declaration form, no less than <b>two weeks</b> prior to the defense (per WVU Catalog rules). See <a href="#">here</a> for form and processes, and <a href="#">here</a> for catalog.
Thursday, April 17	Last date to hold a defense	Reminder: Thesis and Dissertation Oral Defense form must be signed and returned to the Eberly Assistant Dean for Graduate Studies within <b>48-hours</b> after the defense. See <a href="#">here</a> for form and processes.
Friday, May 2 (5:00p.m.)	ETD submission deadline	Reminder: the ETD must be submitted and accepted by Wise Library. Follow the University Calendar and check the ETD website for submission deadline. See <a href="#">here</a> for more information.

- **Doctoral Academic Enrichment Fund** (All graduate students)

Application deadline: First Friday of each month